

WEDDING CONTRACT

Please sign and return via email to office@srczeeland.org or mail to 225 E. Central Ave, Zeeland, MI 49464.

Your signatures signify your agreement to abide by these policies and procedures. The use of Second Reformed Church for your wedding is secured with this completed form and a \$500 refundable deposit made payable to Second Reformed Church. You will receive a receipt confirming your deposit within 10 working days. Full payment of all costs is due 30 days prior to wedding.

I have read and will follow/abide by all of the policies listed above. I am aware that failure to comply with the Wedding Policy will result in loss of the \$500 security deposit.

Groom's signature Print name clearly

Bride's signature Print name clearly

Groom's current mailing address Phone Email address

Bride's current mailing address Phone Email address

Couple's future mailing address

Minister performing ceremony Church or affiliation Phone or email

Name of person providing pre-marital counseling Phone or email

Date of rehearsal Time of rehearsal Requested 2-hour time block

Date of wedding Time of ceremony Up to 5-hour time block

Please see back for photos of furniture, rental items, and chancel arrangements.

Approval (Completed by Administrator)

Building rental fee \$1,600
Rental items \$ _____
Total fee due: \$ _____
Fee due date: _____

**Your fee includes a sound technician, custodial services, and on-site church wedding liaison. Please inform the church of any time changes at (616) 772-2153 or office@srczeeland.org.*

Security Deposit: \$500
Date of security deposit: _____

Administrator approval: _____
Kristin Goodyke, Operations Coordinator

Requested rooms & items

Rooms	Fee
____ Sanctuary	-
____ Dressing rooms	-
____ Fellowship Hall	\$100

Candles & Furniture	
____ Standing candles (6)	\$20 for all
____ Pew Candles – Single (24)	\$20 for all
Double (2)	
____ Candelabra (2)	\$25/each
____ Half-moon table	-
____ Columns (2)	-

Chancel Arrangement (check one)

A _____ B _____ C _____

Instruments (no fee)

____ Piano	-
____ Organ	-
____ Recorded Music (CD only)	-

CDs need to be provided at least a week prior to the ceremony. Contact the Director of Music about using the piano/organ.

Candles

(Glass chimneys included for candles; 10" or 12" dripless candles not included)

Standing candle:



Candelabra:



Pew candle:



Double pew candle:



Furniture Available

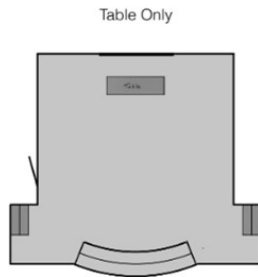
Columns: 2 of each available

Tall: 36" H, 18"x18" top / Short: 18" tall, 12"x12" top

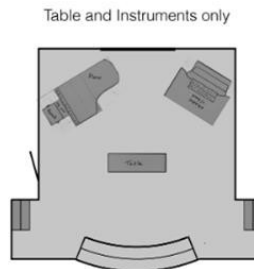


Chancel Arrangement

Option A



Option B



Option C



Half-moon table:

56" L x 17" W x 26" H



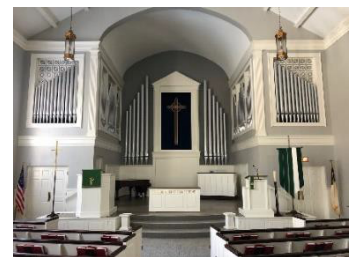
Option A



Option B



Option C



Misc: Portable lectern for guest book or pastor available